

All Customer Pick Ups will require full payment along with provision of security details 2 business days prior to collection of equipment.

Credit Card & Driver Licence details are required as a security deposit.

Your booking will not be confirmed until this form is completed and forwarded to the Place Settings Office

Booking an order also indicates understanding and acceptance of our Terms & Conditions as displayed on our website: <http://www.placesettings.com.au/cms-home/terms-and-conditions.phps>

Please confirm your payment and security details by
Email: hire@placesettings.com.au or Phone: 9681 9191

Name: _____ Signature: _____
 Quote #: _____ Event Date: _____
 Phone #: _____ Email: _____
 Licence #: _____ State: _____
 Address: _____

Payment Methods: Please tick a box to indicate how payment will be made.
 * Please note that credit card details **must** be provided for security purposes.

Credit Card: **for payment and security deposit** or **security deposit only**

* Please note that payment via Credit Card may incur a surcharge on the invoice total

Card Type: Visa MasterCard AMEX (3.3%) DINERS (4.4%)

Card #: _____ Security #: _____

Amount: \$ _____ Exp. Date: ____ / ____

Cardholder: _____ Signature _____

* The provision of credit card details entitles Place Settings for Hire to charge the above details in the event hire equipment are not received by the due date.

Returning Hire Equipment

All hire equipment must be returned by the return date on your order, failure to do so will incur one additional hire per item for every 24 hour period the equipment is not returned.
 Place Settings is open seven days a week, should you have any issues with your equipment or in returning equipment please contact us immediately.

Client Signature: _____ Print Name: _____

Innovative Hiring

Returning Hire Equipment

Place Settings hire equipment can be collected from

69 Salmon Street
Port Melbourne Vic 3207



Enter driveway to the right of the building



Park before gates on right hand side



Parking bays



Press doorbell to the left of the gate and the manager will come and assist you

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